

The Ultra-short Race-pace Training International Association

APPLYING FOR COACHING-CERTIFICATION CREDIT FOR AN EVENT

The *APPLICATION FOR USRPTIA COACHING-CERTIFICATE POINTS FOR A USRPT COACHING EXPERIENCE* form should be submitted to the Education Committee by the experience organizer when a course, clinic, or educational experience is planned and USRPTIA coaching-certification points are sought. No information should be omitted from the form.

The form is reproduced on the next page in a fixed-space font so it may be copied and pasted into the body of an email or submitted as an email attachment. It is preferred that the form is embedded in the body of an email. This form is for use by a Member seeking either a certification-points allocation for a proposed or past USRPT-related experience. A Member of the Education Committee will advise the Member of the number of certification-points that can be attributed to the planned or past experience. It is highly likely that some applications will be evaluated as having no or insufficient relevance for USRPT to earn a certification-points recognition. This form should be convenient for the Member to submit a request.

For communications to the Education Committee, the form should be copied and pasted into an email. The information should be entered when the email document is open. The lines in the forms are only there to serve as a guide. A user can delete the lines as is deemed appropriate when completing a form as part of an email.

It would be helpful to the Education Committee if any supporting documents for the event, such as a handout, talk outline, etc. were attached to the application. In most cases, supplementary materials are much more helpful to the deliberation process than the simple, briefly described form. The more information about the described event that is available, the better will be the evaluation process. Members are encouraged to include in their application supplementary information that enhances the description of an event.

The completed form, and attachments if available, should be submitted via email to *education@usrptia.org*.

**APPLICATION FOR USRPTIA COACHING-CERTIFICATE POINTS FOR
A USRPT COACHING EXPERIENCE**

Applicant's Name: _____

Position: _____

Applicant's Address: _____

Country: _____ **Postcode:** _____

Email Address: _____ **Telephone:** _____

Brief Description of the Experience: _____

USRPT Content to Be Covered: _____

Where the Experience Will Be Held: _____

Date(s) of the Experience: _____

Role the Applicant Will Play in the Experience: _____

Sponsor or Organization Supporting the Experience: _____

Attached Information about the Experience: yes _____ no _____

Signature: _____ **Date:** _____